

TMS/CIR-1/2022-23

Date: 26<sup>th</sup> March 2022

Dear Parents,  
Greetings!

Another successful academic year has gone by and it is time to start the new session with a lot of enthusiasm and fervor. There are certain things we would like to share with you for smooth running of the new academic session.

**New session commences** as follows:

DR – Grades X & XII Monday, 4th April 2022

Please contact the school office for the Bus timings

**HOLIDAYS FOR THE MONTH:** 14th April – Mahavir Jayanti & Ambedkar Jayanti; 15th April – Good Friday

**SUMMER VACATION:** DR to Grade VIII- 1st May to 10<sup>th</sup> June – Both days inclusive

**RE-OPENING OF THE SESSION:** DR – Grade VIII → 11<sup>th</sup> June 2022, Monday

Grades IX – XII → 3rd June 2022, Monday

**SCHOOL TIMINGS:** DR to RTF → 9:30 am to 1:10 pm

Grades I & II → 9:30 am to 1:10 pm **for the month of April and from June** Onwards 9:30 am – 2:40 pm

Grades III - X → 8:00 am to 2:40 pm

Grades XI- XII → 8:00 am to 1:10 pm

### UNIFORM-

Following is the expected standard for the uniform. It is the school policy that all students from Developing Roots to Grade XII wear proper school uniform.

### **SUMMER UNIFORM:**

#### **FOR LITTLE MILLENNIUM (DEVELOPING ROOTS/EMERGING WINGS/READY TO FLY):**

S. No	Item	Description
1.	Boys- Shorts Girls- Tunic	Green Herringbone
2.	Shirt	Blue & Green Stripes
3.	Socks	White Towel with Green & Blue band
4.	Shoes – Black	Company: Liberty / Gola Rex with Double Velcro

- Navy Blue Patkas for Sikh Boys
- Navy Blue / Black and white Hair Band for Girls & black tights for girls.

#### **FOR GRADES I- XII**

S. No	Item	Description
1.	Boys-Shorts Girls- Skirt	Air force Blue & White Girls to wear knee length skirts with black tights.
2.	Shirt	Blue & Green Stripes
3.	Socks	White Towel with Green & Blue band
4.	Shoes (Both White & Black)	Company: Liberty / Gola Rex With laces
5.	Belt	Blue / Green with White Stripes

- Navy Blue Patkas for Sikh Boys
- Navy Blue/ Black and white Hair Band for Girls
- House Uniform will be started from June once the houses are allotted for Grades I to XII

### **FORBIDDEN ITEMS-**

1. **Jewellery & Make up-** The students are not allowed to wear any expensive jewellery to school. A student may wear an inexpensive simple watch from grade VI onwards. No smart watches are allowed. If your child has pierced ears then please make sure that they only wear a pair of small gold or silver studs in school. Other piercings are not permitted in school. Pupils are not permitted to wear nail polish and make-up.

2. **Hair: Girls** with long hair should arrive in school with neatly tied one or two plaits. Hair colour should be natural and extreme hairstyles are not allowed. The students are expected to wear Black or White color clips, hair bands and rubber bands. No colored accessories will be allowed.

**Boys →** No spikes or fancy cuts in the school will be allowed. The length of the hair should also be as per army cut. No tattoos are allowed in the school.

Boys are not allowed to pierce their ears, unless it's a practice in certain communities.

Please ensure your ward does not carry mobile / cell phone. In case it is caught, the phone would be confiscated and a penalty would be imposed as per the school norms. The phone will not be returned under any circumstances.

## **SCHOOL COMMUNICATION**

We always strive for excellence, for the same we are setting some guidelines for communication with school.

- For meeting the Principal, please fix an appointment three days prior or she would be available personally between 3 p.m to 4 p.m on Monday, Wednesday and Friday. If it is very important, you can mail her directly at [headschoools.indore@themillenniumschoools.com](mailto:headschoools.indore@themillenniumschoools.com)

The **Contact Details** for queries under various heads are as follows:

Admission- [contactus.indore@themillenniumschoools.com](mailto:contactus.indore@themillenniumschoools.com)- 9575550572, 9575554444

Academic- [contactus.indore@themillenniumschoools.com](mailto:contactus.indore@themillenniumschoools.com)/ [academic.adviser@themillenniumschoools.com](mailto:academic.adviser@themillenniumschoools.com)

Transport- [ao.indore@themillenniumschoools.com](mailto:ao.indore@themillenniumschoools.com) -9575553333

Accounts- [accounts.indore@themillenniumschoools.com](mailto:accounts.indore@themillenniumschoools.com) – 9575552531

Appointment with Principal- [pooja.sharma@themillenniumschoools.com](mailto:pooja.sharma@themillenniumschoools.com) – 9575554444

To get in touch with a Teacher- 9575554444

## **GENERAL RULES-**

### **TRANSPORT -**

- We don't allow any child to leave by the first trip. So kindly don't request for the same. In case of an emergency please come and pick the child yourself.
- The bus stop of the ward would not be changed under any circumstances, if informed the same day.
- In case of any change of address/ bus stop please inform the Transport Department in writing at least a week prior.
- In case your ward misses the bus in the first trip, please drop the child yourself to the school. We would appreciate if you don't send your ward by second trip.
- Sometimes the bus is caught in a Traffic Jam due to processions or construction of road by the Government, if the delay is more than 15 minutes the school would send a message.
- The school reserves the right to alter / change the bus stop/ the route.
- If your ward is using his/her own conveyance, please ensure he/she is dropped 10 mins earlier than the school time. Failing to do so the child would be marked absent.
- The rules of the bus are to be followed strictly or else the school has the right to stop the bus facility. In case your ward violates any transport norm, the school has the right to withdraw bus service for her/him.

### **FEES:**

- We appreciate parents to submit the school fee within the stipulated time period every quarter.

### **MEALS:**

- Meal facility, as and when it starts in school, will be available on optional basis.
- Children not opting for school meals are requested to carry 2 meal boxes: one for short break and the other for lunch break.
- Parents are requested to send healthy and nutritious food. Avoid sending junk food like chips, sev, pizza etc.

### **BIRTHDAYS:**

- Birthdays are always special. We would want children to feel special without any show off. Please let your child distribute chocolates not more than Rs. 10/- only.
- We don't encourage personal invites to a few children for a birthday party. You may invite the whole class if you want.
- The children from grade VI are not allowed colored dress. They may though distribute candies as per norms.

### **GENERAL**

- We don't ask for money without a written communication. Please don't send the same with children unless specified.
- **Please label your ward's uniform, books and belongings properly to avoid any confusion.**
- Ensure that your ward wears previous session's ID Card till the new ones are ready. In case of new admission, kindly make the child wear the temporary ID Card.
- Please follow the time table of the class to send books. The bag should not be heavy.
- 80% attendance of your ward is compulsory. Please ensure that your ward is regular to school. If your ward is absent, the topic done would not be repeated.
- The IP given should be completed within given date.
- The assessment and evaluation would be as per School & CBSE guidelines.
- All the exams and assessments are mandatory. A student is allowed exemption on medical grounds only 2 times and on production of medical certificate is a must.
- When you receive your ward's almanac, kindly go through all the rules and regulations carefully. Please send back the information pages dully filled to the school. Please check your ward's almanac daily for any information from teachers and IP.
- Kindly don't ask for leave on pretext of some family holidays during the academic session.

The Millennium School, Indore, believes in communicating with you in a better way and, so seeks your support in making it a great institution.

Kindly support us in our endeavor.

**Educationally Yours,**

**The Millennium School, Indore.**